

STATE OF OHIO
 BOARD OF CAREER COLLEGES AND SCHOOLS
 30 EAST BROAD STREET, SUITE 2481
 COLUMBUS, OHIO 43215-3414
 (614) 466-2752 Fax (614) 466-2219
 Toll Free (877) 275-4219

E-mail: bpsr@scr.state.oh.us Website: <http://scr.ohio.gov/>

INSTRUCTOR QUALIFICATION FORM (YOU MAY ALSO ATTACH A RESUME OR ADDITIONAL INFORMATION)

NAME (LAST, FIRST, MIDDLE)	
NAME OF SCHOOL WHERE EMPLOYED	SCHOOL ADDRESS (STREET, CITY, STATE, ZIP)
DATE OF INITIAL EMPLOYMENT	NATURE OF INITIAL EMPLOYMENT: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME
ARE YOU TEACHING THE ENTIRE PROGRAM? <input type="checkbox"/> YES <input type="checkbox"/> NO	LEVEL OF STUDENTS TO BE TAUGHT <input type="checkbox"/> CERTIFICATE <input type="checkbox"/> DIPLOMA <input type="checkbox"/> DEGREE
IF NO, LIST COURSES/CLASSES YOU WILL BE TEACHING (use separate sheet of paper, if necessary):	

EDUCATION

SCHOOLS ATTENDED (LIST CHRONOLOGICALLY)	DATES ATTENDED FROM	TO	MAJOR STUDY AREA	DIPLOMA OR DEGREE	YEAR AWARDED

(PLEASE COMPLETE BACK SIDE)

TEACHING EXPERIENCE

NAME AND LOCATION OF SCHOOL	DATES OF TEACHING EXPERIENCE FROM TO	SUBJECTS AND/OR GRADES TAUGHT

WORK EXPERIENCE (OTHER THAN TEACHING)

NAME AND ADDRESS OF EMPLOYER (START WITH MOST RECENT)	DATES OF EMPLOYMENT FROM TO	NATURE OF WORK (TITLE, DUTIES, RESPONSIBILITIES, EQUIPMENT USED, SPAN OF SUPERVISION, ETC.)

LIST OTHER QUALIFICATIONS AND/OR RELEVANT EXPERIENCE (SPECIAL HONORS, CERTIFICATIONS, PUBLICATIONS, LICENSES)

LIST PROFESSIONAL AND SOCIAL ORGANIZATIONS IN WHICH YOU PARTICIPATE

NAME OF HIRING SCHOOL OWNER/DIRECTOR	DATE
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COMPLETION OF THIS FORM IS REQUIRED BY SECTION 3332 OF THE OHIO REVISED CODE. ALL ITEMS MUST BE COMPLETED! ALL QUESTIONS MUST BE ANSWERED AND ALL MATERIALS REQUESTED MUST ACCOMPANY THE APPLICATION (FAILURE TO DO SO WILL RESULT IN THE RETURN OF THE APPLICATION, WITHOUT ACTION, TO THE SCHOOL AND ANY FEES PAID ARE SUBJECT TO FORFEITURE). YOU ARE REQUIRED TO FILL IN ALL BLANKS. IF NOT APPLICABLE, PLEASE PUT N/A.