



# STATE BOARD OF CAREER COLLEGES AND SCHOOLS

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## MEMORANDUM

To: School Directors  
From: John Ware, Executive Director  
Date: October 1, 2020  
Re: **Important Updates**

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This memorandum is being sent to all schools registered with the State Board of Career Colleges and Schools (State Board). Please review the following information and if you have any questions please contact me via email: [john.ware@scr.state.oh.us](mailto:john.ware@scr.state.oh.us).

1. **Temporary Distance Education Authorization for COVID-19 Pandemic:** On March 13<sup>th</sup> the State Board authorized Ohio registered schools to temporarily transition programs/courses to distance/remote education without going through the normal state approval process. At its September board meeting, the State Board voted to continue this temporary authorization through January 31, 2021. Schools seeking to continue offering programs/courses through remote/distance education beyond January 31, 2021 must submit for distance education approval through the State Board's normal approval process. For more information please see the October 1<sup>st</sup> distance education approval memorandum posted on the front page of the State Board's web site: <https://scr.ohio.gov/>
2. **Administrative Rule Review Process:** The State Board is currently undergoing its annual process of reviewing administrative rules. The current proposed changes have been posted on the State Board's web site here: <https://scr.ohio.gov/LawsRules> The rule review process will continue over the next six months and if you have any comments about the proposed rule changes please contact me via email.
3. **Student Surveys:** The State Board has begun sending out student surveys via email to students who have recently attended Ohio career colleges and schools. If you get any questions about these surveys please direct them to our office.
4. **Annual Report:** All schools are required to submit their annual report data by October 9<sup>th</sup>. For more details please see the annual report memorandum and instructions posted on the front page of the State Board's web site: <https://scr.ohio.gov/>